

Curriculum Vitae (C.V.)

Rene Osano Jaleco Jr.

Affiliation : **Ministry of Municipality and Urban Planning (MMUP) Doha, Qatar**
Internal/External Lead Auditor
Philippine Institute of Civil Engineers (PICE) UAE Chapter I-07
Overseas Filipino Civil Engineers Association (OFCEA) Abu Dhabi, U.A.E.

Rene O. Jaleco Jr.

Site QAQC Manager, Sr. QAQC Engineer, Sr. Materials Engineer



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Career Highlights:

- **Quality Management System:**
 - Ensure correct running/procedure of the management system at respective locations.
 - Prepare documentation, forms, QAQC reports (Daily, Weekly and Monthly).
 - Prepare Material Submittal by consultant's approval for prior for project implementation, Project Quality Plan, Laboratory Material Testing, Summary of Inspection Report, Inspection and Test Plan, Method Statement and Inspection Checklist for each activity.
 - Liaise with Client/Consultant and take all appropriate measures to ensure that quality related documentation approvals and agreements are received.
 - Ensure that all Internal Auditing, Factory Acceptance Test Report, Documentations, Letter/ Correspondence, Drawing Submittals are in compliance with ISO 9001 requirements
 - Comply all Project Dossier documents as per Client requirements prior to turn-over of project
- **Inspection and Testing:**
 - Undertake random inspection of the work and audit processes.
 - Assist Project Management Consultant and Client in conducting various audits.
 - Ensure that all inspection measurement and test equipment are suitable for use, calibrated and certified.
 - Ensure that the materials delivered on site passed the material testing as per specification and as required by the Client.
 - Checked that the civil-architectural and M.E.P. works are in conformity with the plan and project specification.
 - Ensure that QA/QC Inspectors verify and sign checklist of the operations being carried out on site along with project/site engineers.
- **System Conformance:**
 - Ensure all suppliers, contractors and site operatives are operating in accordance with their agreed documentation.
 - Ensure and rectify the Site Observation, C.A.R. and N.C.R. raised during construction activities.
 - Ensure routinely study, check and review all contractor scope as detailed in drawings, specifications and instructions, ensuring contractor's proper interpretation and compliance with the latest AFC drawings and specifications.
- **Health, Safety and Quality System:**
 - Report actions unacceptable in terms of performance, disciplines, quality, environmental, sustainability or health & safety to appropriate designator.
 - Work in a safe manner to encourage safe work practices.
- **Employees Development:**
 - Demonstrate commitment to share, implement and improve continuously work-related knowledge and skills for self and subordinates.
 - Actively monitor performance, assist and provide guidance to QA/QC Staff under this authority.
- **Training:**
 - Conduct training and quality orientation of on-site staff, skilled workers and operators.
 - Prepare videos and presentation for the training.

EMPLOYMENT RECORDS:

Site QAQC Manager

September 13, 2014 to April 13, 2021

C.A.T.-Boom Joint Venture

Doha, Qatar

Duties and Responsibilities:

- Project QA/QC Manager for Transmission Pipelines for Mega Reservoirs Project and Roads and Infrastructure. Responsible for related Quality Assurance and Project Construction procedures.
- Ensure that all internal auditing, documentations, letter/correspondence, drawing submittals are in compliance with ISO 9001 requirements.
- Prepare Material Submittal by consultant's approval for prior for project implementation, Project Quality Plan, Laboratory Material Testing, Summary of Inspection Report, Inspection and Test Plan, Method Statement and Inspection Checklist for each activity.
- To ensure and follow-up all subcontractor works are as per methodology, quality procedure and manufacturer technical data.
- Reply on correspondences, non-conformance reports and technical letters to various consultant and sub-contractors.
- Ensure and rectify the Site Observation, C.A.R. and N.C.R. raised during construction activities.
- Routinely study, check and review all contractor scope as detailed in drawings, specifications and instructions, ensuring contractor's proper interpretation and compliance with the latest IFC drawings and specifications.
- See to it that the materials delivered on site passed the material testing and checked that the civil works and architectural works are in conformity with the plan and project specification.
- Ensure that all concrete has quality control checks and tests are instigated, with records maintained and available as required for concrete mix design, batching operations, concrete pour in accordance with subcontractors ITP.
- Ensure that all underground utility pipes (Jacking Pipe, H.D.P.E. Pipe, D.I. Pipe, G.R.Pipe and UPVC Pipe) are properly connected and in-place and tested as per client requirements.
- To coordinate with all Mechanical engineers regarding their respective works to avoid problems to occur during implementation.
- Complying all Hand-over Documents and Project Dossier documents as per Client requirements prior to turn-over of the project

Project Handled:

- [Transmission Pipelines for Mega Reservoirs Project, Doha, Qatar – Cost QR 1.29 Billion](#)
- [Roads and Infrastructure in West Muaither \(Al Manaseer\) - Package 3 \(DW002-P03\) – Cost QR 439 Million](#)

Consultants:

- [ENERGO P.M.Consultant, Hyder Engineering Consultant;](#)
- [Ital Consult, Parsons Brinckerhoff](#)

Site QAQC Manager

October 13, 2013 to September 13, 2014

Yuksel Insaat A.S.

Doha, Qatar

Duties and Responsibilities:

- Site QA/QC Manager for railway projects. Responsible for related Quality Assurance and Project Construction procedures.
- Ensure that all internal auditing, documentations, letters/correspondence, drawing submittals are in compliance with the ISO 9001 requirements.
- Prepare material submittal by consultant's approval for project implementation, Project Quality Plan, Laboratory Material Testing, Summary of Inspection Report, Inspection and Test Plan, Method Statement and Inspection Checklist for each activity.
- To ensure and follow-up all subcontractor works are as per methodology, quality procedure and manufacturer technical data (Piles, Waterproofing, Painting Works, Glass Curtain Wall and Architectural Works).
- Reply on correspondences, Corrective Action Report, Non-Conformance Reports and technical letters to various consultant and sub-contractors.
- Ensure and rectify the Site Observation, C.A.R. and N.C.R. raised during construction activities.

- Routinely study, check and review all contractor scope as detailed in drawings, specifications and instructions, ensuring contractor's proper interpretation and compliance with the latest IFC drawings and specifications.
- See to it that the materials delivered on site passed the material testing and checked that the civil and architectural works are in conformity with the plan and project specification.
- Ensure that all concrete has quality control checks and tests are instigated, with records maintained and available as required for concrete mix design, batching operations, concrete pour in accordance with subcontractors ITP.
- To coordinate with all M.E.P engineers regarding their respective works to avoid problem to occur during implementation.

Project Handled:

- People Mover System Viaduct Deck & Train Station, Qatar Foundation-Educ. City – Cost QR 179 Million

Consultants:

- ASTAD P.M.Consultant, Worley Parsons Engineering Consultant

Site QAQC Manager

March 12, 2007 to October 10, 2013

Saif Bin Darwish Engineering

Abu Dhabi, U.A.E

Duties and Responsibilities:

- Site QA/QC Manager for vertical commercial building projects, industrial and infrastructure projects. Responsible for related Quality Assurance and Project Construction procedures.
- Ensure that all internal auditing, documentations, letter/correspondence, drawing submittals are compliance with the ISO 9001 requirements.
- Prepare material submittal by consultant's approval for project implementation, Project Quality Plan, Laboratory Material Testing, Summary of Inspection Report, Inspection and Test Plan, Method Statement and Inspection Checklist for each activity.
- To ensure and follow-up all subcontractor works are as per methodology, quality procedure and manufacturer technical data (Piles, Waterproofing, Alum. Cladding, Painting Works, Glass Curtain Wall and Architectural Works).
- Reply to correspondences, non-conformance reports and technical letters to various consultant and sub-contractors.
- Ensure and rectify the Site Observation, C.A.R. and N.C.R. raised during construction activities.
- Routinely study, check and review all contractor scope as detailed in drawings, specifications and instructions, ensuring contractor's proper interpretation and compliance with the latest AFC drawings and specifications.
- See to it that the materials delivered on site passed the material testing and checked that the civil and architectural works are in conformity with the plan and project specification.
- Ensure that all concrete has quality control checks and tests are instigated, with records maintained and available as required for concrete mix design, batching operations, concrete pour in accordance with subcontractors ITP.
- Ensure that all underground utility pipes (Jacking Pipe, H.D.P.E Pipe, D.I Pipe, G.R.Pipe and UPVC Pipe) are properly connected and in-place and tested as per client requirements.
- To coordinate with all M.E.P engineers regarding their respective works to avoid any problems to occur during implementation.
- Make tendering projects regarding quality control aspect and project specifications.
- Complying all Hand-over Documents and Project Dossier documents as per Client requirements prior to turn-over of the project

Project Handled:

- Mixed Use Dev't (Island City) 5-Star Hotel-5 Tower, B3+GF+M+11 Flr., Abu Dhabi – Cost Dh. 1.3 Billion
- Danet Res.Hotel B4+G+M+17 Flr., Airport Rd. Abu Dhabi – Cost Dh. 184 Million
- SBD Administration Bldg G+2F, Mussaffah, Abu Dhabi– Cost Dh. 99 Million
- The Development of South Shamkha Infrastructure, Shamkha, Abu Dhabi– Cost Dh. 1.1 Billion
- Emirates Aluminum Plant Wide Roads, Paving and Lighting– Cost Dh. 108 Million

Consultants:

- Meinhardt Consultant PTE (Singapore), Al-Burj Engineering Consultant
DG Jones Engineering, BO Steitter
- Graham Jones/Al-Ewan Engineering
- Al-Khail Engineering, National Engineering Bureau, Crone Partner's Design (P.M.C.)
- AECOM Engineering, Parson Int'l Ltd. (P.M.C.)
- SNC Lavalin Inc., EMAL Engineers (P.M.C.)

QAQC Engineer / QS Engineer

August 19, 2004 to February 18, 2007

Al-Huda Engineering Works

Doha, Qatar

Duties and Responsibilities:

- Reply to correspondences, non-conformance reports and technical letters to various consultant and subcontractors.
- See to it that the materials delivered on site passed the material testing by project specification, country standards and national building code.
- Routinely study, check and review all contractor scope as detailed in drawings, specifications and instructions, ensuring contractor's proper interpretation and in compliance with the latest AFC drawings and specifications.
- Prepare material submittal by consultant's approval for project implementation, Project Quality Plan, Laboratory Material Testing, Summary of Inspection Report, Inspection and Test Plan, Method Statement and Inspection Checklist for each activity.
- Quality document controlling and maintain all records related to QA/QC activities for all materials submittals by Qatar Petroleum (QP) and various consultants' approval.
- To ensure proper implementation of quality procedure, methodology and instruction as per technical data.
- To coordinate with all M.E.P drawing and engineers regarding their respective works to avoid problems to occur during implementation.
- Ensure and rectify the N.C.R. raised during construction activities and to ensure the Company's HSE standards & policies are incorporated within each project scope.
- To ensure the health and safety of individual staff and labor working in heights and confine space is as per HSE procedure. See to it that all manpower is using proper PPE prior to start the work.
- To ensure and follow-up all subcontractor works are as per their methodology and manufacturer technical data (Waterproofing, Alum. Cladding, Painting Works, Glass Curtain Wall).
- Comply all Project Dossier documents as per Client requirements prior to turn-over of the project

Project Handled:

- Administration Building of Qatar Petroleum, Mesaeid Project
- Industrial Area Sewerage – Phase-3
- Qatar Fertilizer Co. Electrical & Instrument Workshop Project

Consultants:

- Arata Isozaki Design and Engineers Consultant, Dar Al-Handasah Consultant
- D.G. Jones Quantity Surveying, ASCO Planners and Engineers
- A.D.C.I. Consultancy, Qatar Fertilizer and Qatar Petroleum Engineers

QS Engineer / QAQC Engineer

March 8, 2002 to March 30, 2004

Mishwar Group of Company

Al-Khobar, Kingdom of Saudi Arabia

Duties and Responsibilities:

- Routinely study, check and review all contractor scope as detailed in drawings, specifications and instructions, ensuring contractor's proper interpretation and compliance with the latest AFC drawings and specifications.
- Prepare material submittal by consultant's approval for project implementation, Project Quality Plan, Laboratory Material Testing, Summary of Inspection Report, Inspection and Test Plan, Method Statement and Inspection Checklist for each activity.
- Ensure proper implementation of quality procedure, methodology & instruction as per technical data.
- To coordinate with all M.E.P drawing and engineers regarding their respective works to avoid problems to occur during implementation.

- To ensure the health and safety of individual staff and labor working in heights and confine space is as per HSE procedure. See to it that all manpower is using proper PPE prior to start the work.
- Reply to correspondences, non-conformance reports and technical letters to various consultant and subcontractors.
- See to it that the materials delivered on site passed the material testing bin accordance with the project specification, country standards and national building code.
- Estimate and make the bill of quantities of all structural buildings (civil and architectural works).

Project Handled:

- Emergency Hospital ARAMCO, Dharan, K.S.A.
- Al-Hajiry Commercial Bldg Complex, Cornice Al-Khobar, K.S.A.

Consultants:

- Dar Al Riyadh Consultant, A. Battyur Consult

QS Engineer / QAQC Engineer

October 16, 1998 to June 1, 2001

LOMAR Const. and Equipment Corp.

Bislig City, Philippines

Duties and Responsibilities:

- Make tendering projects regarding quality control aspect and project specifications.
- Make and check the monthly progress billings and quality control progress reports.
- Project Inspector for highway roads construction of concrete pavement and asphalt pavement including box culvert and underground utilities.
- Estimate and make the bill of quantities for embankment, aggregate sub-base course, aggregate base course and excavated / cutting section of roads.
- Draw the proposed projects and revised plan through AUTOCADD.
- Conduct and performed plotting of highway engineering survey of as-stake and as-built plans.

Project Handled: 1.) 3-Storey Speed Control Bldg. and Const. of Emergency Hospital of Paper Industry Corporation of the Philippines,
2.) Concreting of Surigao – Agusan National Highway Project (Phase 2)
3.) 2-Storey Elementary School Bldg.

Consultant's: A. Soriano Designers and Engineers, Bureau of Research and Standard (Quality Assurance Unit)

QC Engineer / Laboratory Technician

October 7, 1997 to August 31, 1998

Department of Public Works & Highways

Bislig City, Philippines

Duties and Responsibilities:

- Project QAQC Inspector for highway roads construction of concrete pavement and asphalt pavement including box culvert and underground utilities.
- See to it that the materials delivered on site passed the material testing and checked that the civil and architectural works are in conformity with the plan and project specification.

Project Handled: Concreting of Agusan Sur – Agusan Norte National Highway Project

QS Engineer / Highway Surveyor

January 3, 1996 to October 7, 1997

LOMAR Const. and Equipment Corp.

Bislig City, Philippines

Duties and Responsibilities:

- Make tendering projects regarding quality control aspect and project specifications.
- Make and check the monthly progress billings and quality control progress reports.
- Estimate and make the bill of quantities for embankment, aggregate sub-base course, aggregate base course and excavated / cutting section of roads.
- Conduct and perform plotting of highway engineering survey of as-stake and as-built plans.

Project Handled:

- Erection of 10 Communication Tower of Paper Industry Corporation of the Philippines
- Concreting of Surigao – Agusan National Highway Project (Phase 1)
- 2-Storey Elementary School Bldg., Construction of Commission on Audit Bldg. Regional Office

Technical Background:

Bachelor of Science in Civil Engineering
1989-1995

Central Philippine University
Jaro, Iloilo City

Government Licensure Examination:

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| Bachelor of Science in Civil Engineering Exam 1995 | Passed | November 1995 |
| Materials Quality Control Engineer Exam | Passed | May 2001 |
| Ministry of Municipality and Urban Planning (MMUP) | Passed | October 2018 |

Computer Literacy:

- Microsoft Words, Excel, MS Project & Power Point
- AUTOCADD 2018

Work Related Seminars / Training:

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| Internal/External Lead Auditor | March 7 to 10, 2015 |
| Total Quality Management System | Apr. 17 & May 2, 2010 |
| Self-Motivation & Skills Development | Nov. 2009 |
| Microcadd Technologies – Autodesk and Research Engineers | March 2001 |
| Construction Methods and Quality Control in Concrete Construction | July 2000 |
| Civil Engineer for New Millennium | April 1999 |
| Construction Methods and Materials Quality Control | July 1998 |

Professional Affiliation:

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| Member | Philippine Institute of Civil Engineers (PICE) U.A.E Chapter |
| Member | Overseas Filipino Civil Engineers Association (OFCEA) |
| Member | Ministry of Municipality and Urban Planning (MMUP) Doha, Qatar |

Personal Identification:

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|----------------|---|-----------------------------------|
| Date of Birth | : | November 7, 1972 |
| Place of Birth | : | Mangagoy, Bislig, Surigao Del Sur |
| Height | : | 5'8" / 1.72 m |
| Weight | : | 176 lbs / 80 kgs |
| Citizenship | : | Filipino |
| Religion | : | Roman Catholic |

Character References:

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| Ergenekon AlBayrak | Project Manager P.M.S. Project (Qatar Foundation) Yuksel Insaat A.S. Co. +974-5589-3585 |
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| Christian Maldia | Sr. QAQC Engineer GTC 611/2013 Transmission Pipeline/Reservoir KAHRAMAA, Qatar +974-5569-4420 |
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Joseph Yazbeck

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